

Sri Sathya Sai Junior Boys Hostel

Prasanthi Nilayam-515134, Anantapur Dist.(A.P.)

INFORMATION FOR NEW ENTRANTS AND PARENTS

(Rules and Regulations)

Every student of Swami's School is expected to be disciplined wherever he is. Training is given in the Hostel for shaping each boy into an **exemplary student**. In the matter of discipline, every student is expected to follow the rules and regulations and strive earnestly to **put them into practice** in everyday life.

1. **Humility** is the firm foundation for a strong character. **Obedience** to elders and teachers is to be practiced sincerely.
2. Students should show mutual courtesy and gentlemanly behaviour and promote harmony. They should cultivate decent and **unostentatious dress habits** and have short, neat and well-groomed hair. They are not expected to **sport moustache, beard or long side-burns**.
3. Students should not indulge in loud and idle talk. **Silence** is to be maintained in the Dining hall, in the Mandir and during study hours in their rooms.
4. **Punctuality and regular attendance** at classes, prayers, tests, examinations and all co-curricular programmes in the school, Hostel and Mandir is compulsory. In case the student is not able to attend classes or any of the other programmes, on account of illness, he is required to seek **prior permission / leave** from the Warden or concerned teacher.
5. Going out of the Hostel premises without written permission, for any reason other than going to school and mandir during specified timings, will be considered as breach of discipline.
6. Overnight stay outside the Hostel is forbidden.
7. Getting food items from outside is not permissible.
8. The students are not expected to possess cell phones, MP3 players, MP4 players, iPods, laptops, pen drives, camera or any other electronic gadgets.
9. **Students can go home only during the vacation**. They will not be sent home for festivals, Marriage engagements, and Weddings of cousins etc. They will be permitted to attend only the Wedding ceremonies of their own brothers and sisters.
10. Visitors are not allowed to enter the Hostel premises without permission. Parents or guardians are requested to visit their wards in the Hostel, only on Sundays between 10.30 a.m. and 1.30 p.m.
11. Parents / Guardians are expected not to encourage the usage of mobile phones, social media, movies etc by their wards while visiting them in Hostel or Mandir premises.
12. Parents may speak to their ward by telephone at specified timings. Parents are required to schedule their telephone calls accordingly.
13. Over and above, the *general disciplinary regulation and code of conduct* has to be strictly adhered to as and when it is announced.
14. The parents are expected to meet the Warden and the Wing teacher of the ward at least once in a term (in a period of five months) to get the overall assessment of their ward.
15. **THERE IS NO COMPROMISE ON THE ISSUE OF DISCIPLINE. BREACH OF RULES WILL BE SERIOUSLY DEALT WITH, INCLUDING EXPULSION FROM THE HOSTEL AND SCHOOL.**

16. The following amount has to be paid, for the Hostel and personal expenses:

	Payment details	Amount (Rs.)
1	*Advance payment for the Mess and Maintenance charges for the academic year (2018-19)	22000
2	Caution Deposit (Refundable, after deductions if any, at the time of collecting TC)	1500
3	Student's Personal Expenses account (purchases from stores and fruit stall, expenses like dhobi charges, hair dressing and all other personal expenses).	5500
4	**Advance for Text Books and Note Books	3000
	TOTAL AMOUNT PAYABLE	32000

***Deficit charges (if any) for the Mess and Maintenance of the Hostel will be collected from each student, at the end of each term of 5 months.**

**Actual cost will be debited to respective student's account after supply of books as per the order placed by the student.

Mode of payment:

Option 1: You have to deposit the total amount into the Hostel's Power Jyothi Current account (No. 31221516999) through the challan, which is enclosed herewith at any branch of State Bank of India where Core Banking Service is available. The paid-up counterfoil has to be preserved carefully and produced to the Hostel office at the time of admission. Since there will be a lot of crowd in the bank here during admission time, you can remit the total amount at SBI Bank at your place before coming to Puttaparthi. This option will save your time at the time of admission.

Option 2: Parents who use Internet Banking facility, can use the 'State Bank collect' facility to make the payment of Hostel charges. The process is as follows: Open www.onlinesbi.com – On top of the page – Select 'State Bank collect' tab – State of Corporation / Institute: Select "Andhra Pradesh" – Type of Corporate / Institution: Select "Educational Institution" – Educational Institution Name: Sri Sathya Sai Society for Junior Boys Hostel - Select payment category: Hostel charges – Fill in the required student details like Registered Number, Name of the student, Class studying, amount paid etc., and submit.

On successful completion of the transaction, you can download / print an e-receipt. A copy of receipt should be submitted / produced to the hostel office, at the time of joining the hostel.

Please email the payment details like transaction reference number, student's name, class, roll number, amount and date of payment to sssjbhostel@gmail.com so that we can keep student's account up to date before he rejoins the Hostel after holidays. Preferably attach scanned copy / screen shot of receipt.

For subsequent top up of personal expenses account of your ward during the year, please pay using "State Bank Collect" facility by selecting Institution name "Sri Sathya Sai Society for Jr Boys Hostel – Stores".

Direct account transfers without mail intimation of transaction and student details will not be accepted as we are unable to reconcile the transaction for lack of required information. Payments in **cash / cheques will not be accepted.**

Please complete making the payment on or before 20th May 2018 (in single installment)

REGULAR SCHEDULE IN THE HOSTEL AND SCHOOL

5.00 A.M.	WAKE UP BELL
5.30 A.M.	SUPRABHATAM
6.00 A.M.	JOGGING AND GAMES
7.45 A.M.	BREAKFAST
9 A.M. TO 12.30 P.M.	FORENOON SESSION IN THE SCHOOL
12.40 PM	LUNCH
1.30 P.M. TO 3.50 P.M.	AFTERNOON SESSION IN THE SCHOOL
4.00 P.M.	TEA BREAK
4.45 P.M. TO 6.30 P.M.	DARSHAN & BHAJANS AT THE MANDIR
7.00 P.M.	DINNER
7.30 P.M. TO 9.30 P.M.	STUDY HOURS
9.30 P.M.	MILK BREAK
9.50 P.M.	NIGHT PRAYER

**Above all, every student should cherish the thought that,
“The Hostel is a Home, where each lives for the other and All live for God”**

The End of Education is Character